

January 12, 2005

Dear \_\_\_\_\_,

In response to your recent Bank Street College Job Bulletin advertisement, I would appreciate your considering me for a teaching position in your school.

I have experience working in special education classrooms as well as inclusive settings. These experiences have broadened my understanding of various developmental levels and various disabilities. With this knowledge, I have developed and implemented multi-cultural curricula that integrate the social/emotional needs of the child while achieving academic goals. In addition I have worked as a member of multi-disciplinary teams and have integrated their objectives into the daily life of the classroom.

This year at Churchill has strengthened my skills in classroom management as well as given me a strong understanding of how to create an environment that promotes learning. I have developed strategies to help the learning disabled child become an active member of the classroom.

I also bring to the classroom my own personal experience as the mother of a child with special needs. This experience has deepened my understanding of children and increased my sensitivity to parents.

I look forward to meeting with you and discussing the position that is available.

Sincerely,