

NAME/ADDRESS/PHONE/E-MAIL

EDUCATION:

Bank Street College of Education New York, New York
Candidate Master of Science, Elementary Education
Expected May 1995

Wheaton College Norton, Massachusetts
Bachelor of Arts, English Literature
May 1986

TEACHING EXPERIENCE:

City and Country School New York, New York
Student Teacher, 1st Grade
Expected April-May 1994

The Ethical Culture School
Student Teacher, 5th Grade
January-March 1994

- Developed and implemented poetry and creative writing projects.
- Created and supervised two-week math unit on collecting, recording and graphing data.

P.S. 234 New York, New York
Student Teacher, 4th/5th Grades
September-November 1993

- Developed whole class and small group reading discussions. Selected the novel and prepared lessons in conjunction with the reading.
- Prepared parent/child homework habits questionnaire and conducted class meeting based on results of the survey.

BUSINESS EXPERIENCE:

FCB/Leber Katz Partners New York, New York
Media Planner, Business Advertising
July 1990-May 1992

- Managed clients budgets. Developed and implemented marketing/advertising plans. Researched and evaluated new advertising mediums. Responsible for training assistant planner.

The Bloom Agency New York, New York
Media Planner, Consumer Advertising
May 1989-July 1990

- Managed client budgets. Developed and implemented marketing/advertising plans. Researched and evaluated new advertising mediums.

Assistant Media Planner
January 1988-May 1989

- Involved in all areas of marketing/advertising plan development

MacMillian Publishing Company New York, New York
Assistant, Elementary Textbook Division
September 1986-January 1988

- Performed a variety of clerical duties including proofreading and trafficking materials.

VOLUNTEER EXPERIENCES:

The Children's Aid Society

April 1992-Present

- Public Relations Committee Chairperson, 1993 Spring Formal Dance

The Junior League of the City of New York

September 1993-Present

- Playground Improvement Committee

INTERESTS:

Skiing, Tennis, Theater, Reading

References Available Upon Request