

# **BETLA Teacher Leader Program 2004**

Dear Applicant:

We are pleased that you have chosen to apply to Bank Street's Teacher Leader Program. Enclosed is your admissions packet; read all materials carefully before completing the application. **Please note that the *BETLA* Teacher Leader Program provides a full scholarship for 12 graduate credits. Students selected for the program will be responsible for registration, books and materials.**

Please limit your responses to the space provided in the application booklet. All application materials become the property of the *BETLA* Teacher Leader Program and will not be returned. **All application materials must be typed.** Handwritten applications will not be considered.

It is the applicant's responsibility to submit **all** supporting materials with the official application, including:

- **Application, Current Resume (list all school districts you've worked in), Autobiography, Student Copy of Undergraduate and Graduate Transcripts (please have your official undergraduate and graduate transcripts sent to Bank Street College, 610 West 112<sup>th</sup> Street, New York, NY 10025 *BETLA* Program - Attention: Maria Ruiz).** In addition to the original packet, include two copies of all materials in the envelopes provided. You may also download a copy of the application.
- **All applicants must attach a copy of their Student Transcript(s) in order to be considered for admission into the Teacher Leader Program.**
- **Reference Letters (mandatory)**  
Fill in the appropriate information and distribute to the two people indicated on the form. Letters should be submitted in sealed envelopes with the appropriate signature across the seal. Type your name across the front of the envelope and include it in your application package. **DO NOT SEND REFERENCE LETTERS IN DIRECTLY.**

In addition, all applicants are required to write a **Program Essay** in response to several questions. This exercise must be done at Bank Street College North, 4th floor, on **May 12**. Please call Maria Ruiz at (212) 961-3367 to schedule a time.

Applications and supporting documents must be **received** by **4:30 pm** on **May 7**. Incomplete or late applications will not be considered. We recommend that all materials be hand-delivered to Bank Street College North, Leadership Center, 132 Claremont Avenue, 4th floor, New York, NY 10025.

Semi-finalists must be available for a **group interview on May 24, 26 or 28 between 4:00 pm and 6:00 pm**. Final decisions will be made and acceptance letters will be mailed by June 1, 2004. **The Summer Program will start on July 5 and end on July 23.**

We look forward to reading your application. Should you have any questions, feel free to call Maria Ruiz at (212) 961-3367.

Best wishes,

THE STAFF OF BANK STREET COLLEGE - LEADERSHIP CENTER – PROJECT *BETLA*.

# BETLA Teacher Leader Program

Read the entire application before completing it. Please answer each question as fully as possible, *limiting your responses to the space provided*. Once submitted, all applications and supporting materials become the property of the Bank Street *BETLA* Teacher Leader Program and cannot be returned. This information will be kept Confidential.

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NAME

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PRESENT ADDRESS

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CITY/STATE/ZIP HOME PHONE

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DATE OF BIRTH SEX: Male \_\_\_\_\_ Female \_\_\_\_\_

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CITIZENSHIP TYPE OF VISA HELD APPLIED FOR

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CURRENT EMPLOYMENT FILE NUMBER

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ADDRESS BUSINESS PHONE

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POSITION DATE EMPLOYED

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HAVE YOU EVER APPLIED TO BANK STREET? HAVE YOU ATTENDED BANK STREET?

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UNDER WHAT NAME? ARE YOU CURRENTLY ENROLLED?

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Total years of certified teaching experience with children/youth: \_\_\_\_\_

## I. EDUCATION

SCHOOLS ATTENDED - List most recent first. (Have official transcripts sent directly to the Leadership Center)

| COLLEGE/UNIVERSITY | CITY/STATE | DATES ATTENDED | MAJOR/DEGREE |
|--------------------|------------|----------------|--------------|
|                    |            |                |              |
|                    |            |                |              |
|                    |            |                |              |

| STATE CERTIFICATIONS AND CITY LICENSES HELD, INCLUDING DATES RECEIVED | DATE RECEIVED |
|---|---------------|
|   |               |
|   |               |

**II. REFERENCES**

List the names and addresses of your principal/supervisor, and peer, from whom you have requested letters of reference.

| NAME | ADDRESS | RELATIONSHIP |
|------|---------|--------------|
|------|---------|--------------|

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**III. EXPERIENCES WITH CHILDREN/YOUTH – List most recent first**  
(Specify bilingual/ESL experiences)

| DATE | NAME & PLACE | GRADE | POSITION |
|------|--------------|-------|----------|
|------|--------------|-------|----------|

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**IV. EXPERIENCES AND WORK WITH ADULTS – EDUCATIONAL SETTINGS**

(Specify bilingual/ESL experiences)

DATES

NAME & PLACE

POSITION

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**EXPERIENCES AND WORK WITH ADULTS – OTHER FIELDS**

(Specify bilingual/ESL experiences)

DATES

NAME & PLACE

POSITION

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v. **In reference to section III and IV above, what did you particularly like or dislike about these experiences?**

**VI. Do you have any special training, interests, abilities, or talents? List languages other than English in which you are fluent.**

**VII. In what areas do you feel the need for further development and training?**

**VIII. PROFESSIONAL GOAL (Attach extra sheets as needed.)**

**A. Please tell us why you have chosen this particular program.**

**B. What do you consider to be your personal and professional strengths that will contribute to your work in your particular field?**

**C. Describe the type of work you hope to do after you complete your Bank Street Education.**